

Widford Parish Council

To: Cllrs Mike Allen, Ian Collins, Andy Djemal, Mark Rome, Josh Warren
You are summoned to attend the following meeting to transact this business agenda:



Ordinary Parish Council Meeting Tuesday 27th January 2026 in Widford Village Hall at 7.30pm

Public and press are welcome to join the meeting, although under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, public and press may be excluded for the discussion of confidential business. Please note that public participation is not permitted except during the time designated for public comments.

Signed: Colin Marks, Proper Officer and Clerk to Widford Parish Council

Date: 21st January 2026

AGENDA

In accordance with The Openness of Local Government Bodies Regulations 2014, SI 2095, only non-confidential business (press and public present) may be filmed, recorded, photographed, broadcast, or reported via social media by any person. Recording and reporting the Council's meetings is subject to the law, including the Human Rights Act, the Data Protection Act, and the laws of libel and defamation, and it is the responsibility of those doing so to comply.

26.001 Apologies for absence

1. Councillors: to receive and approve acceptance of councillor apologies
2. Other apologies

26.002 Declarations of Interest and requests for dispensations

1. To receive members' Declarations of Interest for items on the agenda (including non-pecuniary, with the nature of the interest. Members should give due regard to the Disclosable Pecuniary Interests notice at the end of this agenda).
2. Dispensations: Cllr Mike Allen re Playing Field matters, being a trustee. Cllr Ian Collins re Closed Churchyard matters, his wife having the maintenance contract.

26.003 Approval of Minutes:

18th November Parish Council Meeting

26.004 Police Report: To receive the Safer Neighbourhood Team report

26.005 Chairman's Announcements

26.006 To receive reports from County and District Councillors

26.007 Planning

1. New Planning Applications

NONE	NONE	
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2. Decision Notices (for information only)

3/25/1455/HH	15 Benningfield Road: Two storey side and single storey rear extension, front porch extension, removal of existing chimney and installation of permeable driveway	GRANTED
3/25/0231/FUL	Wilmoor: Demolition of outbuilding. Erection of dwelling incorporating air source heat pump, landscaping and creation of access	GRANTED
3/25/0182/FUL	Youngs Little Acre: Retention of a welfare unit and a turkey preparation and storage building APPEALED Reference: 25/00060/REFUSE	APPEAL DISMISSED
3/24/1495/FUL	Land at Bourne Lane: Change of use of land to a glamping site APPEALED Reference: 25/00043/REFUSE	Appeal Awaited
3/25/0901/OUT	Priory Farm: Outline with all matters reserved except access for the demolition of the Doe Shed and erection of single self-build dwelling.	Awaited
3/25/0480/OUT	Land South of Levenage Lane: Outline planning for 8 houses	Awaited
PL/0470/25 (CC0480)	Widford JMI: Replacement roof to modern part of the building in order to remove RAAC and associated alterations to the roof etc	GRANTED

3. Other planning matters

1. To consider any late planning applications received after the agenda was published
2. Land for sale and Bourne Lane access.
3. Places for People invitation to join the Gilston CWG workshop for Villages 5 and 6 on 5th February

26.008 Finance

1. To receive report on the Council's finances at 31st December 2025
2. To approve bank reconciliation at 31st December 2025
3. To receive 2023/24 financial performance against budget at 31st December 2025
4. To consider finalising budget and precept for 2026/27 (for archive, refer to 26.009.1 below) and sign EHC precept form
5. To approve list of orders for payment

26.009 Village archive

1. Update on Rackline order (refer to Budget 25.100.5 above)
2. To consider other Archive costs

26.010 Correspondence: To note list of correspondence (*list below, for information only*)

26.011 Village Reports

1. **Village Hall:** To receive report and update on plans
2. **Playing Field:** To receive report
3. **Allotments**
 1. To receive report
 2. Mains water supply: update
4. **Closed Churchyard:**
 1. To receive report

26.012 Highways, footpaths and byways: to receive reports and consider any action

1. **Footpaths and Public Rights of Way**
 1. Update: Work required at the ditch and gate at the bottom of the path by the allotments
2. **Highways and footways**
 1. Update: Enforcement issues at Greenacres
 2. Bridge wall demolished by another accident
 3. To note letter from Chris Hinchliffe MP on the Government's position on road safety proactive measures
3. **Other parish matters and concerns:** to consider any matters raised
 1. Defibrillator management: Update on any issues

26.013 Benningfield Green: To consider quote for grass maintenance

26.014 Change to .gov.uk domain and email: update on councillors' email addresses

26.015 Urgent matters: To note matters received too late for this agenda (for full discussion on the next agenda)

To consider suspending the Meeting for Public Comments:

Limited to a total of 15 minutes. One question/statement only of no more 3 minutes maximum per person.

Meeting to be resumed

26.016 To note items for addition to future agendas

26.017 1. Date of next Parish Council Meeting: Tuesday 3rd March 7.30pm in the Village Hall

7th April Annual Parish Electorate Meeting; 5th May; 7th July; 8th September; 3rd November; 5th January 2027

Correspondence list for Agenda item 26.010 - *for information only (refer to specific agenda items for action)*

- Station bridge wall accident
- Places for People invitation to join the Gilston CWG workshop for Villages 5 and 6 (26.007.3.3)
- Letter from Chris Hinchliffe MP re the Government's position on road safety proactive measures (26.012.2.3)

DISCLOSABLE PECUNIARY INTERESTS

Widford Parish Council

1. A Member, present at a meeting of the Parish Council, or any committee, or sub-committee of the Parish Council, with a Disclosable Pecuniary Interest (DPI) in any matter to be considered or being considered at a meeting (Localism Act 2011 s31):
 - must not participate in any discussion of the matter at the meeting;
 - must not participate in any vote taken on the matter at the meeting;
 - must disclose the nature of the interest to the meeting, whether registered or not, subject to the provisions of section 32 of the Localism Act 2011 (sensitive interests);
 - if the interest is not registered and is not the subject of a pending notification, must notify the Monitoring Officer of the interest within 28 days;
 - must leave the room while any discussion or voting takes place.
2. A DPI is an interest of a Member or their partner (which means spouse or civil partner, a person with whom they are living as husband or wife, or a person with whom they are living as if they were civil partners) within the descriptions as defined in the Localism Act 2011.
3. The Parish Council may grant a Member dispensation, but only in limited circumstances, to enable him/her to participate and vote on a matter in which they have a DPI (Localism Act 2011 s33).
4. **It is a criminal offence to:**
 - fail to disclose a Disclosable Pecuniary Interest at a meeting if it is not on the register;
 - fail to notify the Monitoring Officer, within 28 days, of a DPI that is not on the register that a Member disclosed to a meeting;
 - participate in any discussion or vote on a matter in which a Member has a DPI;
 - knowingly or recklessly provide information that is false or misleading in notifying the Monitoring Officer of a DPI or in disclosing such interest to a meeting.

Note: The criminal penalties available to a court are to impose a fine not exceeding level 5 on the standard scale (£5,000 maximum) and disqualification from being a councillor for up to 5 years. (Localism Act 2011 s34)